



Village of Greenfield
Greenfield, Ohio 45123

Office of City Manager
 300 Jefferson Street
 P. O. Box 300
 Greenfield, OH 45123

(937) 981-3500
 FAX (937) 981-7242
 www.greenfieldohio.net

FORECLOSURE REGISTRATION APPLICATION

APPLICATION SUBMITTAL AND PAYMENT INSTRUCTIONS

Per Section 1325 of the Village of Greenfield Codified Ordinances, foreclosure registration with the Village of Greenfield is required by any person who files a complaint or otherwise initiates a foreclosure involving real property located within the Village. Registration is required within 20 days after filing the foreclosure complaint with the Highland County Clerk of Courts and must include the following:

- (1) Completed Foreclosure Registration Application. **CONFIRM** property is located within the Village corporate limits.
- (2) Copy of the foreclosure complaint.
- (3) \$60.00 Fee

Additionally, an updated application must be submitted to the Village within 10 days after (1) a foreclosed property becomes vacant, or (2) responsibility for maintenance of a foreclosed property changes.

Complete application may be mailed or submitted in person to: Office of City Manager, Attention: Finance Dept., 300 Jefferson Street, P.O. Box 300, Greenfield, OH 45123

Please make checks payable to the Village of Greenfield and remit to the above address.

PART 1. REGISTRANT INFORMATION			
NAME		COMPANY	
STREET ADDRESS		CITY	
STATE	ZIP CODE	PHONE NUMBER	EMAIL ADDRESS
PART 2. PROPERTY INFORMATION			
STREET ADDRESS		PARCEL NUMBER:	
LAST KNOWN OWNER		IS THE PROPERTY VACANT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
PART 3. FORECLOSURE CASE INFORMATION			
DATE FORECLOSURE COMMENCED		COUNTY AND DOCKET NUMBER OF FORECLOSURE ACTION	
PART 4. INFORMATION FOR PERSON/AGENT/SERVICING COMPANY RESPONSIBLE FOR PROPERTY MAINTENANCE/REPAIRS			
NAME		COMPANY	
STREET ADDRESS		CITY	
STATE	ZIP CODE	PHONE NUMBER	EMAIL ADDRESS
FOR USE BY VILLAGE			
DATE RECEIVED	FEE PAID? <input type="checkbox"/> YES <input type="checkbox"/> NO	ACCEPTED BY	